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56-3735

OCT 25 1956

MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Additional Civilian Positions for the Technical Services Staff Table of Organization

REFERENCE: (a) Memorandum from Chief, IS/P/TSS to Chief, Management Staff dated 30 August 1956, same subject (Tab A)

Document No. _____	(b) Memorandum from Director of Personnel to Chief, Management Staff dated 27 September 1956, same subject (Tab B)
No Change in Class. <input type="checkbox"/>	(c) Memorandum from Chief, Budget Division to Chief, Management Staff dated 20 October 1956, same subject (Tab C)
<input type="checkbox"/> Enclosed	
Class. (Type) _____	
Ext. (Type) _____	
Auth: HR 10-3	
Date: 27 APR-1979	

1. This memorandum contains a recommendation submitted for IS/P approval. Such recommendation is contained in Paragraph 6.

2. The proposed request for seven additional civilian positions in the Technical Services Staff, IS/P, is prompted by a desire to properly assign individuals presently double slotted and to effect rotational assignments already planned (Tab A).

3. Authorized T/S (30 Sept. '56) [redacted] Proposed T/S [redacted]
Authorized Ceiling (4 Oct. '56) [redacted] Proposed Ceiling [redacted]

The addition of these seven positions on the T/S will not affect the authorized ceiling.

4. The Director of Personnel has approved the titles and grades of positions as requested with one exception. The Secretary (Steno) position in the TSS/TSS is to be classified at the GS-5 level until suitable justification warrants an upgrade (Tab B).

5. The Chief, Budget Division, Office of the Comptroller (Tab C) has approved the request with the following comment in part that:

"As TSS has budgeted in Fiscal Years 1957 and 1958 for [redacted] positions and funds are available, there is no objection to the increase of 7 positions in the TSS Table of Organization."

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6. Your approval of the TSS request as listed in Tab A (as amended by Tab B) is recommended.

SIGNED


Chief, Management Staff

25X1A9a

Attachments:

- Tab A - Proposal
- Tab B - Director of Personnel Comments
- Tab C - Budget Division Comments

The recommendation in Paragraph 6
above is approved.

Date OCT 29 1956

(signed) H. Gates Lloyd
OCT 29 1956
H. GATES LLOYD

Assistant ~~Acting Deputy Director~~
(Support)

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chron subject reading

OTM SDDP (TSS)

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachments